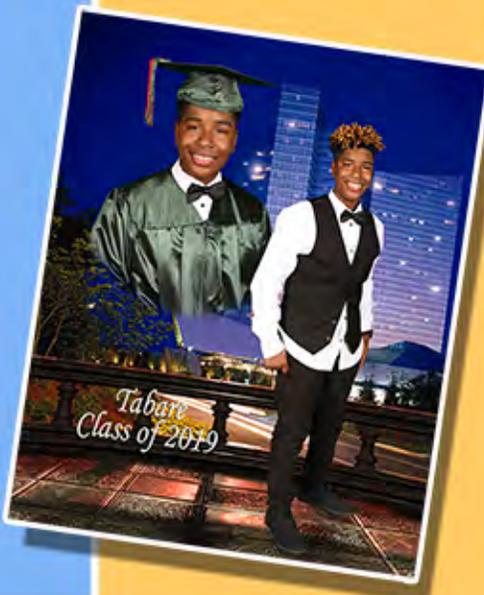


Potter Studio

Where Photos Last A Lifetime!

Graduation Portraits



TUESDAY, FEBRUARY 9, 2021 SENIOR PHOTOS

1. Dear Graduates,

As the Official School Photographer for Wells Academy, we are honored to provide the photography services for the Class of 2021. On Tuesday, February 9, 2021 we will be at Wells Academy to take Graduation Portraits. Photo appointments will start at 9:00 am and end at 3:00 pm

Because of the Pandemic, we will be following strict CDC guidelines in order to ensure the safety of everyone. Please follow the guidelines listed below.

***Only students that are being photographed during their appointment time will be allowed in the school.**

***No additional persons will be allowed to accompany the students in the building.**

***Please arrive 10 mins before your scheduled appointment. If you arrive more than 10 minutes later for your scheduled time, you will have to reschedule your appointment.**

This is how you make your appointment.

1. Read the material included in your Email. This includes the Price List so you can decide what package you would like to purchase.

2. Visit our website [www.potterstudio.com] to make your appointment.

3. On the top of the Home Page, you will see "Wells Acdy".

4. After clicking on the link, you can see package prices, sample photos, make your appointment and make your payment.

5. If you are not ordering a package at this time, please select the Composite Only Option and you will be photographed in Cap and Gown only for the Class Group.

While you are on our website, please feel free to browse around to see background and pose options. If you have any questions, please give us a call or send a email.

Graduation Photo Prices

POTTER PHOTOGRAPHIC STUDIOS

2040 E. 79TH STREET CHICAGO, IL. 60649 773-375-0400

GRADUATION PORTRAITS REMINDER!



WELLS ACADEMY

8th Grade Graduation Pictures



TUESDAY, FEBRUARY 9, 2021

- . YOU MUST SCHEDULE YOUR APPOINTMENT ONLINE AND MAKE YOUR PAYMENT
- . YOUR MONEY WILL BE DUE WHEN YOU MAKE YOUR APPOINTMENT
- . PLEASE CHECK YOUR EMAIL FOR FULL ORDERING INSTRUCTIONS AND PROCEEDURES
- . ALL STUDENTS PHOTOGRAPHED IN DRESS CLOTHES
- . ALL STUDENTS PHOTOGRAPHED IN CAP AND GOWN
- . FULL LENGTH (HEAD TO TOE) PHOTOS WILL BE TAKEN
- . CLOSE UP PHOTOS WILL BE TAKEN
- . BOTH CAP ON AND CAP OFF GRADUATION PHOTOS TAKEN
- . YOUNG MEN SHOULD HAVE SHIRT AND TIE (WE WILL HAVE EXTRAS AS WELL)

Package 1 – 3 Poses

Cap & Gown & Dress Included

Pose 1	Pose 2	Pose 3
2-8 x 10	1-8 x 10	1-8 x 10
2-5 x 7	1-5 x 7	1-5 x 7
4-3 x 5	2-3 x 5	2-3 x 5
16- wallets	16- wallets	16- wallets

\$85.00 single pose

with double pose* (1, 2, or 3 incl.)

\$95.00

Package 2 – 2 Poses

Cap & Gown & Dress Included

Pose 1	Pose 2
2-8 x 10	2-8 x 10
1-5 x 7	1-5 x 7
2-3 x 5	2-3 x 5
12- wallets	12- wallets

\$75.00 single pose

with double pose* (1 or 2 incl.)

\$85.00

Package 3 – 2 Poses

Cap & Gown & Dress Included

Pose 1	Pose 2
1-8 x 10	1-8 x 10
1-5 x 7	1-5 x 7
2-3 x 5	2-3 x 5
8- wallets	8- wallets

\$65.00 single pose

with double pose* (1 or 2 incl.)

\$75.00

Package 4 – 1 Pose

Cap & Gown or Dress

1- Pose
2-8 x 10
2-5 x 7
4-3 x 5
16- wallets

\$55.00 single pose

with double pose*

\$65.00

Package 5 – 1 Pose

Cap & Gown or Dress

1- Pose
2-8 x 10
1-5 x 7
2-3 x 5
8- wallets

\$45.00 single pose

with double pose*

\$55.00

Package 6 – 1 Pose

Cap & Gown or Dress

1- Pose
1-8 x 10
1-5 x 7
2-3 x 5
8- wallets

\$35.00 single pose

with double pose*

\$45.00

Package 7 – 1 Pose

Cap & Gown or Dress

1- Pose
1-5 x 7
2-3 x 5
8- wallets

\$25.00 single pose

with double pose*

\$35.00

PACKAGE 8

1- 8 X 10 \$20.00

PACKAGE 9

2- 5 X 7 \$20.00

PACKAGE 10

4- 4 X 5 \$20.00

PACKAGE 11

8- wallets \$20.00

1 - CLASS COMPOSITE GROUP PHOTO INCLUDED WITH EACH STUDENT ORDER

The Picture Process

Please call our office or email us with any questions! Thanks!

1. You must visit our website to schedule your appointment, select your package and make your payment online. A payment / deposit will be required when you make your appointment. Your balance will be due on or before picture day.
2. On Picture day, please arrive 10 minutes before your scheduled time and be dressed and ready for your appointment. If you are late for your appointment, you may have to reschedule at our office.
3. All Graduates will be photographed. Even if you are not purchasing a package of photos, you will be photographed in cap and gown.
4. Your proofs will be emailed to you to view and select before we complete your package.
5. We will create your photos. This will take 5-6 weeks. Your photos will be designed using the instructions you give us after you view your proofs. Your name and graduation year will be automatically added to your photo at no additional cost. Your photos will also be retouched to remove any blemishes or imperfections.
6. Once your photos are created, we will deliver to your school or you can have them mailed directly to you.
7. If you miss your appointment at school, you will have to make an appointment in our studio and take your photos in our office.
8. Satisfaction Guarantee on all Photography Packages. We will work with you to ensure that you are happy with your photos.

Note: Young men will need a shirt and tie for their Cap and Gown portraits. We will have extra shirts and ties with us for you to use as well. If you do not have not paid for a package by picture day, you will only be able to take cap and gown photos; No dress clothes photos.

CELEBRATE YOUR GRADUATE!



BIG FACE / FAT HEADS
Large 13" x 19"
1 - \$15 ea. or 2 - for \$20

PHOTO COFFEE MUG 11oz.
\$15.00 ea.



PHOTO T-SHIRT
Deluxe Custom Designed "Soft" Image Shirts
16" x 20" size image on front
Imprint in Full Color!
\$30.00 ea. (XS - XXL)



Banner Package
3' x 5' House Banner
2' x 4' Door Banner
1 - Yard Sign
\$160

Examples of Banner Prices
2'x4' - \$60
3' x 5' - \$90
4' x 6' - \$130

Yard Signs
18"x24" - \$35 or 2 for \$60
24" x 36" - \$70

Potter Studio
call or email
773-375-0400
mike@potterstudio.com

ALL SCHOOLS!
Kindergarten
8th Grads
H.S. Grads
College Grads



Graduation Announcements
Let everyone know you are graduating!
Pack of 20 w/ gold lined envelopes
\$30.00

PHOTO KEY TAGS
2.5" X 3.5"
2 - FOR \$12.00



All layouts and digital graphics included. Everything is Custom!

FAST TURN AROUND!

Everything you need for your Virtual Graduation Celebration!

House and Yard Banners starting at \$8sq.ft.



Front Door Banners - \$45



FAST PRODUCTION TIMES!



CUSTOM YARD SIGNS - \$35

ON TO 2020

Graduation Photo Poses



Graduation Photo Poses

